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**Date: 13th February 2018**

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Monday, 19th February, 2018** at **10.00 am** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy', enclosed in a large, loopy oval shape.

**Christina Harrhy**  
INTERIM CHIEF EXECUTIVE

## A G E N D A

	Pages	
1	To receive apologies for absence.	
2	Declarations of Interest.	

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

A greener place Man gwyrddach

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



To approve and sign the following minutes:-

- 3 Corporate Health and Safety Committee Meeting held on the 20th November 2017. 1 - 4

To receive and consider the following report(s):-

- 4 Statutory Maintenance of Council Buildings (Excluding Housing). 5 - 8
- 5 Enforcement Action - Verbal Update.

To receive and consider the following information item(s)\*:-

- 6 Recent HSE Updates. 9 - 12
- 7 Accident Statistics Report for October - December 2017. 13 - 20

*\* If a member of the Committee wishes for either of the above information items to be brought forward for discussion at the meeting please contact Amy Dredge, Tel. 01443 863100 by 10.00 am on Friday 16th February 2018.*

**Circulation:**

Councillors M.A. Adams, P.J. Bevan, D.T. Hardacre, D. Havard, A.G. Higgs, S. Kent and W. Williams

Trade Union Representatives.

And Appropriate Officers



## **CORPORATE HEALTH AND SAFETY COMMITTEE**

**MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN ON MONDAY,  
20TH NOVEMBER 2017 AT 10 A.M.**

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PRESENT:

Councillor D. Havard (Chair)  
Councillor S. Kent (Vice-Chair)

Cabinet Member for Corporate Services: Councillor C. J. Gordon.

Councillors:

M. Adams, D.T. Hardacre, A G Higgs.

Together with:

E. Townsend (Acting Senior Health and Safety Manager), A. Evans (Senior Health and Safety Training Officer), P. James (Health and Safety Manager), T. Phillips (Health and Safety Manager), M. Williams (Interim Head of Property Services), S. Richards (Interim Head of Service – Education, Planning and Strategy) and A. Dredge (Committee Services Officer).

Trade Union Representative:

D. A. Williams (UNITE)

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors P. Bevan, W. Williams and D. Beecham (Electoral Services Manager) and L. Donovan (Acting Head of Human Resources and Organisational Development).

### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest made at the commencement or during the course of the meeting.

### **3. MINUTES – 3RD JULY 2017**

RESOLVED that the minutes of the Corporate Health and Safety Committee held on 3rd July 2017, be approved as a correct record and signed by the Chair.

## **REPORTS OF OFFICERS**

Consideration was given to the following reports:

### **4. HEALTH AND SAFETY TRAINING – PRESENTATION**

The Corporate Health and Safety Trainer delivered a presentation that provided Members with an overview of the Health and Safety Training that is available within the workplace that is tailored to the organisation.

The Committee were informed that employers are required by law to ensure the health, safety and welfare at work of their employees and to conduct their undertaking in such a way as to ensure that other persons (including contractors and visitors) are not exposed to risks to their Health and Safety. A specific requirement is to provide information, instruction and training to staff. The team has developed a comprehensive range of courses in health and safety. These training interventions ensure staff are provided with relevant knowledge and their skills are developed to ensure health and safety is managed effectively.

The structure of the team was set out and the Officer confirmed that there are currently 28 courses available. Examples of accredited courses were referenced including United Kingdom Asbestos Training Association (UKATA) and the IOSH Managing Safely, which is designed to teach managers and supervisors from any sector the health and safety knowledge they need in their role. Members were referred to the Health and Safety Training Directory that can be accessed via the Council's website. In concluding, the Officer confirmed that training is made available to other Local Authorities when capacity is available.

The Chair thanked the Corporate Health and Safety Trainer for her informative presentation and responding to questions raised.

### **5. ENFORCEMENT ACTION - VERBAL UPDATE**

The Acting Senior Health and Safety Manager provided the Committee with a detailed overview of the Health and Safety enforcement activity that has taken place.

Members noted that enforcement action has been undertaken across a number of sites where cases are ongoing. The Officer confirmed that the Department are currently liaising with South Wales Fire and Rescue in relation to an incident at Heolddu Comprehensive School. In relation to an incident at Bargoed RFC rugby field, the Officer advised that the Health and Safety Executive (HSE) investigation is still ongoing.

The Chair thanked the Officer for the verbal update.

### **6. ELECTRICAL SAFETY POLICY**

The Acting Senior Health and Safety Manager introduced the report that sought Members' approval for the draft policy for Electrical Safety prior to the report being referred to Cabinet for consideration.

The Committee were advised that the Health and Safety Executive (HSE) made recommendations regarding the need for a policy setting out the Authority's commitment to and arrangements for managing electrical safety. This followed a reportable electrical incident (RIDDOR), and subsequent electrical safety spot checks by HSE Inspectors. Since the HSE's visits, improvements have been made in managing electrical safety and the Electrical Safety Policy has been drafted by Property Services and Health and Safety which reflect the arrangements currently in place. Details of which were set out in the Officer's report.

In concluding, the Officer confirmed the work on and maintenance of electrical systems is fundamental to the safe and efficient operation of CCBC premises and maintenance of services.

Following consideration and discussion, it was moved and seconded that the recommendation in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that:

- (i) Members note the contents of the report
- (ii) the Draft Policy be referred to Cabinet for consideration.

## **7. INFORMATION ITEMS**

The Committee noted the following items for information, full details of which were included in the Officer's Reports:

1. Accident Statistics Report For April – September 2017.
2. Recent HSE Updates.

The meeting closed at 10.30 am.

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 19th February 2018, they were signed by the Chair.

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CHAIR

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## **CORPORATE HEALTH AND SAFETY COMMITTEE - 19TH FEBRUARY 2018**

**SUBJECT: STATUTORY MAINTENANCE OF COUNCIL BUILDINGS (EXCLUDING HOUSING)**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES**

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### **1. PURPOSE OF REPORT**

- 1.1 The purpose of the report is to present current statutory maintenance compliance data for the four highest risk elements, namely electricity, gas, legionella and fire, to Corporate Health and Safety Committee and to highlight progress made and areas of concern. The report encompasses operational building and the sites they occupy but excludes street lighting and housing. An update on the status of the building we lease out is also included.

### **2. SUMMARY**

- 2.1 The report presents the current status of the statutory maintenance of the statutory maintenance of the Council's built assets. It also outlines significant improvements to processes implemented in 2017 and highlights some areas of concern.

### **3. LINKS TO STRATEGY**

- 3.1 The report links to the Authority's statutory duties in relation to complying with health and safety law and also links to the Authority's statutory duties in relation to buildings and links to the Council's Asset Management Strategy.

### **4. THE REPORT**

#### **4.1 General Update**

Following the electrical safety issue experienced at Bargoed RFC in 2017 and subsequent involvement of the HSE much effort has been made to strengthen procedures and processes to help ensure the safety of those who use and maintain our buildings. Key actions and developments include:

- Statutory Testing meetings are chaired by Interim Director of Corporate Services.
- The situation within our leased out properties has been discussed in separate meetings.
- An Electrical Safety Policy has been produced and copied to the HSE.
- Property Services (PS) statutory maintenance team has been strengthened by the addition of an Electrical Inspector.
- A external consultant electrical engineer has been appointed to assist with quality control.
- External flood lighting has been identified and tested.
- A legionella 'responsible person' now in place within the PS team.

- A full schedule of buildings that are currently being tested via PS was circulated to all heads of service to ensure all assets are captured.
- It has been agreed that Priority 1 & 2 remedial tasks highlighted during testing should be closed out within 90 days of testing. General move towards zero tolerance for overdue remedial tasks with priority given to the high risk electricity, gas, fire and legionella elements.
- A responsibility matrix setting out who is responsible for actioning testing and remedials has been produced, disseminated, agreed and implemented from September 2017. Property Services is now progressing most outstanding remedial tasks without further instruction.
- Training for building managers proposed and building manager's handbook is being compiled. A Building Manager checklist is being produced.

#### 4.2 Operational Buildings - Testing

The table below summarises the current compliance for the four highest risk elements.

Table 1 – Testing Compliance at January 2018

Discipline	Sites With Current Certification	Sites Without Current Certification	% Compliance	In
Gas	278	0	100%	
Periodic Electrical	416	4 <sup>1</sup>	99%	
Legionella Risk Assessment	411	3 <sup>2</sup>	99%	
Fire Risk Assessment	374	0	100%	

<sup>1</sup> Electrical: delayed pending approval to shut down systems now. Now in hand.

<sup>2</sup> Legionella: 2 sites recently added to the contract. Testing in hand. Third site is leased in and landlord will be asked to submit certification.

#### 4.3 Operational Buildings – Remedial Tasks Highlighted by Testing

The decision to empower PS to progress Priority 1 & 2 gas, electrical and legionella tasks in schools and gas, electrical, legionella and fire tasks in other operational buildings without further instruction will lead to a significant improvement in the safety of the Council's buildings. The table below shows the current status and situation in September 2017.

Table 2 - Overdue Remedial Tasks at January 18 (Sept 17)

Discipline	Operational Buildings	Schools	Total
Gas	<b>31</b> (49)	<b>97</b> (102)	<b>128</b> (151)
Periodic Electrical	<b>4</b> (130)	<b>3</b> (1,185)	<b>7</b> (1,315)
Legionella Risk Assessment	<b>29</b> (45)	<b>144</b> (151)	<b>173</b> (196)
Fire Risk Assessment	<b>127</b> (298)	<b>325</b> (481)	<b>452</b> (779)



4.4 A marked improvement is already evident for electrical remedials. Contracts have been placed to progress many of the gas and legionella remedials and work will start soon to clear these. PS is pushing to clear the Fire Risk Assessment (FRA) remedials in operational buildings and officers from education and health and safety are working with relevant head teachers to improve the picture in schools. There is evidence that some FRA tasks have already been actioned but not closed down on Ramis. This will be rectified.

4.5 An escalation process is being developed to ensure that the Acting Head of HR and OD and the Acting Head of Service – Education, Planning and Strategy are made aware of outstanding tasks in schools, in order that they can address the matter with the relevant schools.

#### 4.6 Leased Out Buildings

As part of the focus on statutory compliance a Leased Out buildings Sub-Group has been established to review arrangements for statutory maintenance compliance across leased out premises. The sub-group is chaired by Property Services, with officers from BS&F, health and safety and legal attending and contributing. Work is ongoing to review existing arrangements and ensure that suitable and sufficient statutory maintenance arrangements are in place.

4.7 Moving forward it is planned to use RAMIS to monitor testing compliance across the leased out buildings portfolio. This has a resourcing implication but it is proposed that the vacant property officer post within BS&F is filled and the incumbent will manage this data.

### **5. WELL-BEING OF FUTURE GENERATIONS**

5.1 This report contributes to the Well-being Goals as set out in Links to Strategy above. It is consistent with the five ways of working as defined within the sustainable development principle in the Act in that we will seek to prevent accidents and incidents occurring through proactively managing statutory compliance in our buildings in accordance with HSE legislation and guidance. This will assist in safeguarding the health and safety of our employees, residents, service users and visitors and ensure that the Council as a public body and social landlord meets its regulatory duties and corporate objectives.

### **6. EQUALITIES IMPLICATIONS**

6.1 There are no significant implications associated with this report.

### **7. FINANCIAL IMPLICATIONS**

7.1 Operational buildings - testing and associated remedial works are funded via building maintenance budgets held by Property Services or within individual service areas.

7.2 Leased out buildings – the asbestos surveys will be funded by BS&F. The costs of other statutory testing and associated remedial works are the responsibility of the tenant. It is possible that newer tenants could dispute liability for faults that could have predated their occupancy and in that case BS&F may have to fund the works.

### **8. PERSONNEL IMPLICATIONS**

8.1 There are no direct personnel implications.

## **9. CONSULTATIONS**

9.1 The report reflects the views of the listed consultees.

## **10. RECOMMENDATIONS**

10.1 The contents of this report are noted.

## **11. REASONS FOR THE RECOMMENDATIONS**

11.1 To ensure that the Authority meets its statutory responsibilities under Health and Safety law with regard to premises.

## **12. STATUTORY POWER**

12.1 Not applicable to this report.

Author: Mark Williams, Interim Head of Property Services  
Consultees: Christina Harry, Interim Chief Executive, [harryhc@caerphilly.gov.uk](mailto:harryhc@caerphilly.gov.uk)  
Nicole Scammell, Acting Director of Corporate Services and S151, [scammn@caerphilly.gov.uk](mailto:scammn@caerphilly.gov.uk)  
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Cllr Gordon, Cabinet Member for Corporate Services, [gordocj@caerphilly.gov.uk](mailto:gordocj@caerphilly.gov.uk)  
Emma Townsend, Acting Senior Health and Safety Manager, [townsej@caerphilly.gov.uk](mailto:townsej@caerphilly.gov.uk)



## **CORPORATE HEALTH AND SAFETY COMMITTEE - 19TH FEBRUARY 2018**

**SUBJECT: RECENT HSE UPDATES**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES**

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### **1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of recent updates in Health and Safety information, advice and guidance.

### **2. SUMMARY**

- 2.1 The following report is provided as information for members of the Committee, to ensure they are kept informed of changes to health and safety legislation and approved codes of practice which will affect the Council, as well as advising of any relevant accidents, incidents and prosecutions.

### **3. LINKS TO STRATEGY**

- 3.1 The report is provided as information to Members of the Health and Safety Committee in line with the Council's Health and Safety Policy.

### **4. THE REPORT**

- 4.1 Bridgend County Borough Council is to face prosecution over the death of a pupil, the Health and Safety Executive (HSE) has said the 15 year old, was involved in a collision with a minibus at Maesteg Comprehensive School on 10th December 2014. He suffered multiple injuries in the incident and was pronounced dead at the scene.

An inquest into his death found he was killed accidentally. Concerns had been raised about safety at the school before the crash, with a regular bus driver telling the Aberdare inquest it was an "accident waiting to happen". His statement said a lack of space in the parking bay meant two of the buses had to wait on the other side of the road, and the end of the school day was a "free-for-all" with children running across the road. He had raised concerns with school staff before the accident, and days before Ashley Talbot's accident two pupils had walked in front of a minibus causing it to brake sharply.

No action was taken against the teacher driving the minibus. The Police Officer who conducted a forensic investigation of the scene, said the minibus driver would have had "less than a second to react" after Ashley and his friend ran out in front of the minibus. The minibus was travelling between 14 and 17mph before the collision. A tunnel effect created by buses on both sides of the road would have restricted the minibus driver's view and there was no evidence to suggest the driver had been distracted.

The HSE said the Council will face a charge under the Health and Safety at Work etc. Act.

- 4.2 London Borough of Brent Council has been fined £100,000 and ordered to pay £10,918 costs after two of its social workers were assaulted by the mother of a vulnerable child they were visiting.

Two Social Workers visited the child's home to carry out a safety plan assessment when the incident happened. As they were taking notes, the mother struck both Social Workers over the head with a metal object. One of them was knocked temporarily unconscious and later diagnosed with post-traumatic stress disorder. Both received serious wounds to the head.

An investigation by the Health and Safety Executive (HSE) found the local authority had failed to follow its corporate lone working policy or guidance on violence and aggression. No risk assessment was completed and staff were not adequately trained. The council also failed to add an aggression marker to the child's file to make the social workers aware of the hazards posed by the mother who was known to have a history of violence.

London Borough of Brent pleaded guilty to breaching s 2(1) of the Health and Safety at Work Act at Westminster Magistrates' Court on 29 November.

Violent and aggressive incidents are the third biggest cause of injuries reported to HSE from the health and social care sector.

- 4.3 The London Borough of Lewisham has been fined £150,000 and ordered to pay costs of £65,000 after a woman fell into a vehicle inspection pit. The Council has been found guilty of breaching section 3(1) of the Health and Safety at Work etc. Act 1974.

Southwark Crown Court was told the woman fell and struck her head while work was being carried out on the premises.

The HSE found that Lewisham Council had disregarded recommendations from an independent safety and health consultant to put guards around or over the inspection pits. It had also ignored HSE guidance on preventing falls into pits.

- 4.4 The board of governors at a primary school has been fined after a pupil's fingers became trapped in a toilet door.

Manchester Magistrates' Court heard how, on 29 September 2016, the four-year-old pupil, who had been at St Joseph's RC Primary School for three weeks, was allowed to access the girls' toilet alone. She was heard screaming by members of staff, who found her with her fingers trapped in the hinges of the toilet door. These injuries later resulted in partial amputation of her right middle finger.

The Health and Safety Executive (HSE) investigation found that the finger guard on the door was missing as one had not been fitted since the toilets were converted five years previously. The investigation also found there was no system in place for checking and monitoring the door guards. Staff had also highlighted to the former head teacher that the door was too heavy for young children to open.

The Board of Governors at St Joseph's RC Primary school, of Market Street, Mossley, pleaded guilty to breaching Section 3(1) of the Health and Safety at Work Act 1974, and was fined £4000 plus order to pay £1750.90 costs.

- 4.5 The Health and Safety Executive (HSE) has published its annual ill-health and injury statistics for Great Britain. The latest estimates from the Labour Force Survey (LFS) show:

- The total number of cases of work related stress, depression or anxiety in 2016/17 was 526,000, a prevalence rate of 1,610 per 100,000 workers.
- The number of new cases was 236,000, an incidence rate of 720 per 100,000 workers.

- The total number of working days lost due to this condition in 2016/17 was 12.5 million days. This equated to an average of 23.8 days lost per case.
- In 2016/17 stress, depression or anxiety accounted for 40% of all work-related ill health cases and 49% of all working days lost due to ill health.
- Stress is more prevalent in public service industries, such as education; human health and social care work activities; and public administration and defence.
- By occupation, jobs that are common across public service industries (such as healthcare workers; teaching professionals; business and public service professionals) show higher levels of stress.
- The main work factors cited as causing work-related stress, depression or anxiety were workload pressures, including tight deadlines and too much responsibility and a lack of managerial support .
- Work-related ill health, injuries and what is now an estimated £14.9 billion cost to the economy have generally followed downward trends over time. The new data confirms the picture seen in recent years that, even if Great Britain continues to have one of the best health and safety records in Europe, most of the indicators are now broadly flat.

The importance of increasing emphasis on health is reflected by an estimated 1.3 million workers suffering from a work-related illness (new or long standing) in 2016/17. Around 80% of these were musculoskeletal disorders or stress, depression or anxiety, with an estimated 0.5 million cases each. With 12,000 deaths, occupational lung diseases accounted for 90% of the estimated 13,000 deaths linked to past exposures at work (often decades ago). The HSE plans to prioritise tackling these areas.

## **5. EQUALITIES IMPLICATIONS**

5.1 There are no equalities implications.

## **6. FINANCIAL IMPLICATIONS**

6.1 There are no financial implications.

## **7. PERSONNEL IMPLICATIONS**

7.1 There are no personnel implications.

## **8. CONSULTATIONS**

8.1 All comments from consultees have been included in the report.

## **9. RECOMMENDATIONS**

9.1 That the contents of the report be noted.

## **10. REASONS FOR THE RECOMMENDATIONS**

10.1 For information only.

## **11. STATUTORY POWER**

11.1 Not applicable to this report.

Author: Andrew Wigley, Senior Health and Safety Officer, wiglea@caerphilly.gov.uk  
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Emma Townsend, Senior Health and Safety Manager, townsej@caerphilly.gov.uk



## **CORPORATE HEALTH AND SAFETY COMMITTEE - 19TH FEBRUARY 2018**

**SUBJECT: ACCIDENT STATISTICS REPORT FOR OCTOBER – DECEMBER 2017**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES**

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### **1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the numbers and types of work related accidents/incidents that occurred during the period of October to December 2017 (inclusive).

### **2. SUMMARY**

- 2.1 The following report provides accident statistics for October to December 2017 (inclusive). Accident statistics are produced for each quarter and presented to the members of the Health and Safety Committee for information.

### **3. LINKS TO STRATEGY**

- 3.1 The recording and reporting of accidents is in line with the Council's Health and Safety Policy.
- 3.2 The Local Authority under legislation is responsible for the reporting of injuries, diseases and dangerous occurrences to the HSE as well as implementing preventative and protective measures to prevent foreseeable workplace accidents occurring.

### **4. THE REPORT**

- 4.1 The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 require accidents which arise as a result of, or in connection with, work to be categorised as follows and reported to the Health and Safety Executive (HSE):

- Fatal accidents
- 'Specified injury' (formerly referred to as a 'major injury'), including a fracture, other than to fingers, thumbs and toes; amputation of an arm, hand, finger, thumb, leg, foot or toe; permanent loss or reduction of sight; crush injuries leading to internal organ damage; serious burns (covering more than 10% of the body, or damaging the eyes, respiratory system or other vital organs); scalplings (separation of skin from the head) which require hospital treatment; unconsciousness caused by head injury or asphyxia; and any other injury arising from working in an enclosed space, which leads to hypothermia, heat-induced illness or requires resuscitation or admittance to hospital for more than 24 hours.
- Accidents which cause an employee to be away from work or unable to perform their normal work duties for more than seven consecutive days (not counting the day of the accident).

- Work-related accidents involving members of the public or people who are not at work (including pupils) if the injured person is taken from the scene of the accident directly to hospital for treatment to that injury.

4.2 The term 'non reportable' accident or incident, refers to any accident or incident that is not included in point 4.1 and therefore is not reportable to the Health and Safety Executive. Most of these accidents result in minor injuries. Accidents in this classification are reported to the Health and Safety Division only if they affect:

- Employees while they are at work.
- Pupils, clients and members of the public who are injured as a result of work activity while they are on Council premises or using the facilities.
- Any persons who are injured as a result of any work activity carried out by or on behalf of the Authority.

4.3 Appendix 1 provides details on all of the accidents for the Authority that have been reported to the Health and Safety Division between October to December 2017. These are categorised by accident type and by type of incident, e.g. non-reportable, over seven days' lost time or restricted duties, and 'specified' (formerly referred to as a 'major') injury.

4.4 Appendix 2 details the RIDDOR-reportable accidents per directorate between October to December 2017, and details those accidents that occurred to members of the public that were reported.

4.5 There were 3 reportable accidents in the period October to December 2017 in the Chief Executive's Directorate.

4.6 There were 7 reportable accidents in the period October to December 2017 in the Communities Directorate.

4.7 There were 2 reportable accidents in the period October to December 2017 in the Social Services Directorate.

4.8 There were no reportable accidents in the both the in the period October to December 2017 periods in the Corporate Services Directorate.

4.9 For the purposes of reporting, staff who are working for the Authority via an agency are treated as employees.

4.10 It should be noted that when making comparisons with last years' report there has been a change in the management structure within the Authority, with certain service areas now falling under different Directorates.

## **5. WELL-BEING OF FUTURE GENERATIONS**

5.1 This report contributes to the Well-being Goals as set out in Links to Strategy above. It is consistent with the five ways of working as defined within the sustainable development principle in the Act in that we will seek to prevent accidents and incidents re-occurring. This will assist in safeguarding the health and safety of our employees, residents, service users and visitors and ensure that the Council as a public body and social landlord meets its regulatory duties and corporate objectives.

## **6 EQUALITIES IMPLICATIONS**

6.1 There are no equalities implications.



## **7. FINANCIAL IMPLICATIONS**

7.1 There are no financial implications contained in the report.

## **8. PERSONNEL IMPLICATIONS**

8.1 There are no personnel implications contained in the report.

## **9. CONSULTATIONS**

9.1 All comments from consultees have been included in the report.

## **10. RECOMMENDATIONS**

10.1 That members note the contents of the report.

## **11. REASONS FOR THE RECOMMENDATIONS**

11.1 To keep members informed of the accident statistics on a quarterly basis.

## **12. STATUTORY POWER**

12.1 Not applicable to the content of the report.

Author: Andrew Wigley, Senior Health and Safety Officer, [wiglea@caerphilly.gov.uk](mailto:wiglea@caerphilly.gov.uk)  
Consultees: Christina HARRY, Interim Chief Executive, [HARRHC@caerphilly.gov.uk](mailto:HARRHC@caerphilly.gov.uk)  
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Emma Townsend, Acting Senior Health and Safety Manager, [townsej@caerphilly.gov.uk](mailto:townsej@caerphilly.gov.uk)

### Appendices:

Appendix 1 - All accidents by Type for the Authority between October - December 2017

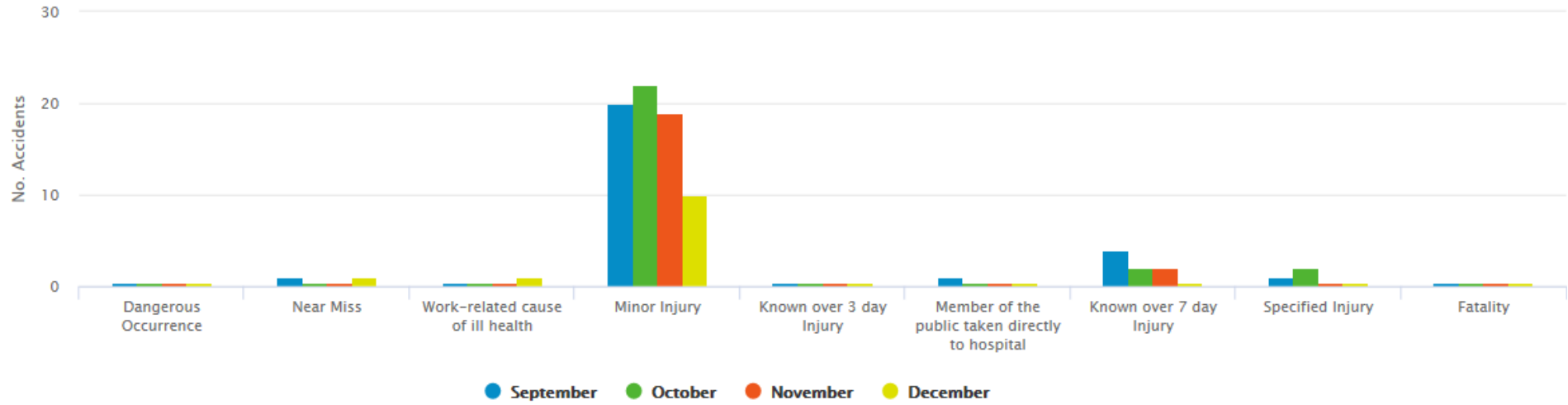
Appendix 2 - Reportable accidents by Type and Directorate between October – December 2017

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# Appendix 1 - All accidents by Type for the Authority between October - December 2017

All Accidents by Type for the Authority

September to December - 2017  
With comparison to previous year.

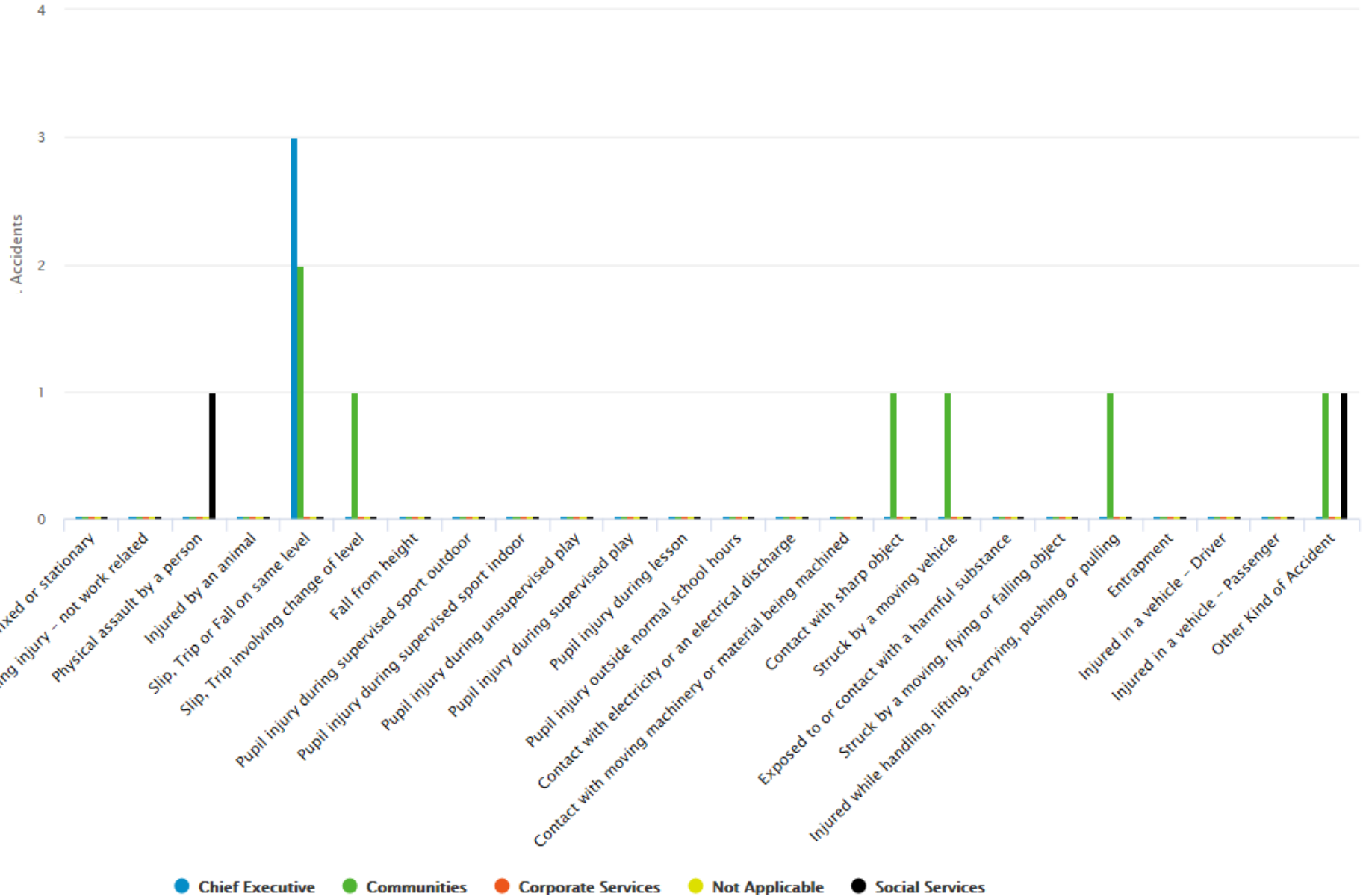


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# Appendix 2 – Reportable accidents by Type and Directorate between October – December 2017

RIDDOR Reportable Accidents by Cause and Directorate

Between 01/09/2017 and 31/12/2017



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